



StaffingForce Workforce Management Solutions

StaffingForce provides workforce management solutions that reduce administrative costs, lower risk and give you the freedom to focus on what you do best.

StaffingForce is your trusted partner in providing the following solutions.

Staffing

Full-Time Staffing

We help you find and fill challenging and rewarding full-time jobs.

You will save time and money with:

- Fast response and turnaround times
- Comprehensive staffing specialization
- The expertise you need and the service you expect

Our extensive industry and occupational specialty expertise enables you to find and fill executive, middle management and staff-level jobs at a level above and beyond. StaffingForce makes it easier because:

- We charge the hiring company a fee only after a successful hire.
- We serve every occupation, industry and location.
- We offer service and solutions for you around the clock.
- We provide pre-employment testing, background screening and drug testing upon request.

Temporary Staffing

We help you find and fill jobs at the highly specialized, highly skilled senior-consulting, professional and temporary levels on both a project and temporary basis. Our services make it easier to complete challenging projects on time and more cost-effectively.

You will enjoy the best of:

- Fast response and turnaround times
- Staffing for projects of all sizes and timelines
- The expertise you need and the service you expect

Temporary services can make a long-lasting difference in a business, project and your job. We take the guesswork out of finding and filling temporary jobs.



Employer of Record

Our back office as your Employer of Record manages every aspect of temporary labor service, creating efficiencies and greater cost effectiveness while minimizing risks. It's about simplification and ensuring everything is done right the first time.

Our customized service includes:

- Processing weekly payroll
- Paying the payroll withholding taxes FICA, FUTA and SUI
- Providing workers' compensation insurance for various job categories, including medical placements
- Preparing and managing W-2 statements and all federal and state required tax reports for employees
- Processing expense reimbursements and per diems
- Providing a comprehensive package of insurance
- Employment practices and professional liability Insurance as well as an insurance certificate upon request
- Covering all necessary taxes and insurances without the hassle of set up in multiple states

When you spend less time on temporary labor services administration, payroll and taxes, you can dedicate more time to growth and key projects. Save time, save money and save stress when you take advantage of employer of record services through StaffingForce.

Pre-employment Testing

With more than 2,000 products available in multiple languages, our pre-employment testing portfolio includes tests and behavioral assessments to help you effectively measure job knowledge, skills and abilities in Microsoft Office, clerical, computer literacy, IT, call center, food services, retail sales, light industrial, accounting, behavioral, medical, nursing, legal areas and more – all online and all on your schedule.

StaffingForce's comprehensive pre-employment testing services will help you:

- Save money and reduce implementation costs
- Measure candidate skills with accuracy
- Identify the best candidates quickly and easily
- Recognize training needs
- Gain a competitive advantage
- Test internationally

Find the best employees with specialized pre-employment testing.



Background Screening

You have access to a comprehensive suite of background screening solutions that will mitigate hiring risk while delivering solutions customized to specific industries and particular organizational needs. StaffingForce delivers accurate, compliant results – fast.

Background screening services include:

- Criminal records
- Driving records
- Identity and credit
- References and credentials
- Substance abuse and health
- International screening

You will enjoy the peace of mind that comes with background screening as well as:

- Save time and money by outsourcing these time-intensive tasks
- Reduce risks and enjoy a safer workplace
- Hire new employees with confidence
- Screen in multiple languages and locations

Security Clearances

For companies and contractors working on government contracts that require clearances, you have access to a full spectrum of security clearance solutions that guarantee confidentiality. We initiate new investigations and manage and maintain current clearances for employees assigned to work on classified contracts.

Security clearance is provided for:

- New investigations
- Employees clearances
- Classified contracts

Secret facility clearance includes:

- Top secret facility clearance
- Existing eligibility reinstatement
- New investigation requests

Security clearances provide peace of mind, comprehensive investigations and ongoing services.



Temporary Housing Services

Whether it's an employee relocation or an extended stay for a project, temporary housing for employees requires the perfect combination of knowledge and innovation, customization and customer service. At StaffingForce, we are pleased to provide access all of this and more.

Temporary housing services include:

- A skilled team of temporary housing experts
- Monthly rates that are more than 50% lower than the national average
- Waived security deposits
- Nationwide locations, including rural areas, major cities and everything in between
- Customized options that can fit any budget or any specific assignment need
- One point of contact with a dedicated housing specialist
- Electronic ordering/invoicing
- Hassle-free and time-saving services

If you need assistance in finding the perfect housing situation, we can help you turn a hassle into home sweet home.

Administration

Administration takes a team. Expertise requires both time and experience. And getting the job done right entails a special skill set. You have access to a skilled and comprehensive administrative team in place to handle every need. Let our back office do the work.

Our administration services include:

- Unemployment claims processing
- Healthcare compliance reporting
- Garnishments, assignments and child support withholdings processing
- Administration of employee benefits

Tapping into StaffingForce's full-spectrum administration services means that you will:

- Save both time and money
- Enjoy the latest knowledge and expertise in each specialty
- Get the work done right the first time



Customer Service Support

Whether it's answering a question, communicating information or handling administrative tasks, StaffingForce can handle the full spectrum of customer service needs.

Our customer service support is:

- Prompt
- Efficient
- Reliable
- Friendly
- Knowledgeable

Likewise, we offer you:

- Support for payroll/employment questions
- Ongoing assistance with work-related issues
- A trusted resource for industry information

Customer service can make the difference in every interaction, every sale, and every prospect. Let the industry leader support your customer service goals with personalized service that meets your needs.

Time and Attendance

With StaffingForce, you gain access to a complete time and attendance system that is powered by the leader in the industry. We offer the best mobile apps for iPhone and Android, designed for easy use across the globe.

StaffingForce time and attendance includes:

- Stored logins
- Mobile punch option
- Department and job hierarchy
- The ability to request time off
- View accrual balances
- And more

Even better? You don't have to invest time and money in developing your own system. Our apps can keep you running on time at full capacity.

Payroll

Outsourcing payroll gives you the flexibility to focus on growth or spending less time at the office on payroll day, while our expert staff takes care of getting employees paid. Likewise, you will never again worry that your payroll person will not be there when it is time to run payroll. Our payroll services ensure that payroll is handled efficiently and effectively.



StaffingForce offers you the freedom you can't buy:

- Accurate and timely processing of payroll
- Filing reports and payment of payroll taxes including: 940, 941, W-2s, new hires, terminations
- We deliver payrolls ready for distribution - live checks, direct deposit or debit card
- Online reporting for submitting time sheets, all payroll reports generated are available to you
- Online employee portal for viewing payroll information and communication

Save time – and a lot of stress – with payroll services through StaffingForce.

Worker's Compensation Insurance

One claim can reduce or eliminate profits for years to come, no matter how well you manage your business. Why gamble with the future of your business when you can will take the risk out of your business growth?

Our comprehensive worker's compensation services include:

- Liability for risk and losses
- Risk management policies
- Defending claims and administration of claims
- No year-end audit
- No deductible and no down payment

All of this means that:

- You can devote more time to business growth and less to claims and risk management.
- You receive the peace of mind from knowing that worker's compensation is handled by a trusted leader in the industry.
- Your business is safe. Every employee is taken care of.

Healthcare

Looking for affordable employee health insurance benefits to help attract and retain quality employees? We can help. Our nationwide insurance carrier provides several options to choose from, allowing you the flexibility to offer attractive benefits to your employees.

StaffingForce's healthcare options include:

- ACA compliant, no penalties
- Plan options: Major Medical Group/Fixed Indemnity/Minimum Essential Coverage/Individual
- All reporting and administration
- Changes in the law addressed by our legal and staffing experts in-house



Healthcare is a key priority for many employees today. We can take the time and guesswork out of healthcare benefits – this frees up your time and gives you the ability to find – and keep – the best employees.

Human Resource Services

When asked, 85% of companies say they either have a minimal or no Human Resource department at all. And of those with a dedicated Human Resource department, most say it is the most difficult position to fill with a competent leader. With StaffingForce's expertise and support, you will rank as one of the best in the industry.

Staff your Human Resource area with our resources, including:

- Offer employee benefit package processing
- Provide customized employee handbooks, including company policies and procedures
- Maintain all employee files/records
- Track: vacation, anniversaries, sick time and pay, benefit/bonus eligibility, probation periods and more
- Provide employee earnings statements: current pay periods, YTD wages, taxes, adjustments
- Sexual harassment/discrimination prevention training
- Support for general employment issues

A robust Human Resource team offers:

- An edge in a competitive marketplace
- Safety, security and compliance
- Experts in workplace and employee issues
- Comprehensive support for managing employee benefits, files and records, vacation time and more

Legal

StaffingForce takes the “li” out of “liability” and leaves you with the “ability” to operate your business stress-free. You won't have to handle increasingly challenging employment and legal issues. StaffingForce keeps you in compliance and up-to-date, and provides full-service support for any questions or concerns.

Our legal services include:

- Background checks
- Eligibility to work = E-Verify
- Drug testing compliance documentation
- Compliance with all hiring and employment procedures in all 50 states
- Notifications of new/changed laws and regulations
- Resource for legal issues regarding employment
- And more



When you turn to an expert in legal services, your business benefits from peace of mind, ongoing compliance and complete documentation.

Safety Training

Safety training is more than just a luxury, it's a necessity in most lines of work today. Safe employees are smart employees – and businesses offering safety training can enjoy both greater success and peace of mind. With safety training, you demonstrate that you care about employees and the people you place and that you're dedicated to a positive work environment.

Safety training from StaffingForce includes:

- Risk management
- OSHA compliance
- Return to work program
- Safety training and support
- And more

Unlimited Payroll Funding

Using funding from StaffingForce may be the biggest benefit of all. You will eliminate all payroll transactions and cash flow challenges – no interest on borrowed money for weekly payroll.

Tell your banker you have found a better way – use your cash flow to grow your business. All the following comes out of OUR checking account – not YOURS:

- Payroll checks
- Payroll taxes
- Worker's compensation premiums
- Federal and state unemployment
- Our liability insurance – reducing yours by 75-80%
- Administration processing fees

You can maximize your funding and cash flow – and maximize your business – with unlimited payroll services from the StaffingForce.

Summary

At StaffingForce, we are one of you – Human Resource experts with staffing industry backgrounds. We've been there, know what's on the line and understand exactly what is required to manage a successful business. We are easy to work with and have unique tools to make your job easier. And, of course, we are happy to provide all the care and guidance you need along the way.

We invite you to be one of the success stories others have experienced with our workforce management solutions.